

Camp Winnataska Board of Directors Meeting
Monday, January 25, 2016
Bentley home – 413 Granada Drive

The meeting was called to order at 6:03pm.

Members present were James Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Stephanie Harless, Debbie Pace, Brad Robertson, and Buddy Sharbel. Barbara Sloan, Jim Thorington and Mark Buerhaus attended as well.

Debbie opened the meeting with some scripture and a message.

Approval of minutes – There were no changes or additions.

Finance – Jim passed around reports from Karen. There was some discussion on increases (specifically pool) from last year.

Capital Campaign – Barbara

We are about to print case study and campaign brochures. The projects we need to be working on are finishing up the Chico Lodge (Bob White was working on estimates for that) and the Reimel project. We met the challenge for the upper creek kayaks (Director's challenge). Any additional money can be used to purchase life jackets. Barbara and Chris Vizzina will be going to talk to Red Diamond soon. They think Red Diamond might fund the new hiking/running trail. Total giving for "Give Back" was \$70,557. We have received an anonymous special projects donation of \$50,000. We have names of potential big donors.

Committee Reports:

Facilities – David

Reimel – Neither Bob or Mark have heard from the engineers. The second phase was completed and supposedly she feels much better about it as she did initially.

User group discount – Jim

MO called and talked to Jim about camp offering a user group non-profit discount. She's had a group call and ask. At the discretion of Mary Owen and Mark Buerhaus, Elin moves that we allow them to offer groups up to 50% and/or bartering of services as needed by camp. Catherine seconded it. Motion passed.

Gym update – Brad

No update. Everything is still moving forward. Tripp, the attorney, was interested in finding out if any other buildings in close proximity to camp also experienced storm damage.

New project – Jim Thorington

Jim T. reported that we have an anonymous donation of \$50,000 and the donator has a project in mind. The idea is to take the grassy knoll on the back of the gyvillion. This new area would give us bathrooms, canteen area, and a storage area (that can double as a storm shelter once program items are unloaded out of it during the summer). Jim T. went into a

detailed explanation of the suggested drawings of the new facility. This storage area would be the safest area on camp for shelter. The vision for decorating the new canteen could be to use all of our old artifacts from canteen and Pogue.

The donor pledged \$50,000. Mark and Jim T. have been working on this for the past 2 weeks trying to get bids. They are leaning on using the same company (Hulon Construction) that built the gyvillion. Prier Construction has also submitted a bid, but they are much higher. The cost is projected around \$137,000. Dollie questioned the condition of the current septic tank. Mark said Superior Septic said we have 10 more good years on this tank.

Jim. C. talked to Karen about the extra money we need. Last year, camp spent \$70,000 on special projects. Karen recommended that we allocate \$150,000 to be on the safe side and the Winnataska BOD approve \$50,000 and the FOW approve \$50,000 towards this project. Jim also reported that the donor would still solicit other donations. There was a discussion on the extra funding. The completed date would be June 1st. David made a motion that we approve the concept of this special project, with Jim T. managing it. Catherine seconded it. Motion passed. Catherine made a second motion for the Winnataska Board to approve up to \$50,000 to put towards this project. David seconded it. Motion passed.

Erosion – David

A landscaper came out to assess the erosion on Mainside. He recommended that we use Mr. Andrews to grade the hill from the bridge up to Reimel.

Summer Ops – Elin

Enrollment – from MO

Availability – 1st - 12 boys Mainside, 2nd - 38 boys Mainside, 3rd 15 - boys Mainside, Super Chico A - 13 campers, Super Chico B – 24 campers.

Open House – 19 families attended the Open House on January 24th.

Food service – Chris Vizzina wants to go up \$.25/meal, although he knows we probably won't agree to that. He also recommended we change from a net 30 day pay period to a net 14.

Program budget – Elin

Ann is trying to compile a summer budget. She is hoping to go up from \$57,500 to \$62,400. Elin moved to approve \$62,400 and let Ann break it down as she sees fit. James seconded it. Motion passed.

(The meeting went into Executive Session.)

Old Business:

Mud hut – We just funded the new project proposed by Jim T. The program supplies that are in Mark's shed can now be moved to the new building.

Eagle Scout project – Indian Night site

Jim C. talked to Ann about moving Indian Night to the ball field behind Navajo. Ann loves the idea. The new totem poles will be built there.

The next meeting will be on Monday, February 22nd at 6:00pm.

The meeting was adjourned at 8:14pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting
Monday, February 22, 2016
Bentley home – 413 Granada Drive

The meeting was called to order at 6:09pm.

Members present were James Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Stepanie Harless, Audrey Jost, Debbie Pace, Brad Robertson, and Buddy Sharbel. Mary Owen, Barbara Sloan, Jim Thorington and Tricia Brice attended as well. Paul Bentley sat in for a while.

Debbie opened the meeting with a message.

Approval of minutes – There were no changes or additions.

ACA Conference update – Tricia

The conference was really good. We are lucky to have all the space that we have. Tricia went to a lot of the game sessions. Ann went to a session where she learned different ways to reach out to alumni (helpful for the Centennial summer). We were able to reach Ann via speakerphone. They spoke about how a lot of camps had year round staff. The amount of volunteer labor that we have is a huge plus. Ann also mentioned the risk management course was worthwhile. Buddy asked about how our session price compared to other camps. Other camps seem to offer longer than week long sessions, but we are quite competitive with our pricing. Tricia passed around a packet of summer program needs/ideas.

Capital Campaign – Barbara

We got a \$50,000 challenge grant from Daniel Corporation to put towards the new building. We will get the money once we get our end of the \$50,000. We also got a small donation from Red Diamond towards the trail project. Charley Baxley is the newest FOW member. We've talked about putting the land into the FOW's name. They agreed to go ahead and do that, even if we get a land trust. Ann Mitchell, Bob's White's sister, will look into that. The FOW Board has a concern about camperships, as our camps are filling up and camperships don't always get in. Maybe a procedure needs to be in place. We got the erosion grant last year, and we've tried having landscapers to come and bid on it.

Committee Reports:

Facilities

Gyvilion update – Jim T.

The staff accepted the challenge to name the new facility – The Bat Cave. Jim T. passed around updated plans. Any changes that have been made are in order to stay on budget. Concrete work will be finished by March 23rd, which is when the steel beams will delivered. We needed exits on both ends, so that has been added. A water fountain was added, too. Jim T. discussed the ideas of keeping this building dry. An idea came up for a crafts project for summer program where the campers could paint an area of The Bat Cave. There was some discussion on adding another door and adding more stalls back in that were taken out.

Eagle Scout projects – Jim T.

The project will be to widen the trail to the high ropes course. The other project was to build new benches, totem poles and a Chief seat at the Indian Night site, so if it moves to the old ball field, the project can be adjusted.

The Chico cabins are in bad condition. Jim T. has talked to a log home builder. We can design a kit for a building to look like a Chico hut and can have a new Chico hut built. Jim is working on a plan and a price for a possible upcoming project.

Shooting sports structure – David

It is an immediate need. We really need a new structure built in a new location, instead of adding on to the current pavilion. The estimated cost is \$2,500. David made a motion to approve the funds for this new structure to be built. There was discussion on where the money would come from. Dollie seconded it. David said he'd pay for the new shooting platform himself (\$300). Motion passed.

Reimel update – Jim C.

Jim emailed Bob White today. We are still waiting on the second report.

Gym update – Brad

Foster and Brad are meeting with the attorney on Friday.

Summer Ops – Elin

Camperships – Peyton Newsome (horse PS) asked for some sort of compensation for her travels to camp every other day to feed, and getting the horses ready for camp. She requested that we allow her to keep her \$250/week salary (for 2 weeks salary for her 2 children) as compensation for her horse work. Elin made a motion to waive her camp fees and allow her children to attend camp for free. Jamie seconded it. Motion passed.

Staff training – Stephanie

Stephanie was out all weekend at staff training. She commended Ann and Tricia and their job well done with the weekend. Rebecca Riddick planned and prepared tons of food for the staff. Rebecca and Stephanie cleaned the kitchen, too!

CWAC Initiatives - Stephanie

Some meetings need to be scheduled in regards to the strategic plan.

Old Business:

Registrations – MO

We have 1487 session registrations. Excluding super Chicos, there are only 47 spots for boys still open.

The next meeting will be on Monday, March 21st at 6:00pm.

The meeting was adjourned at 7:53pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting
Monday, March 21, 2016
Bentley home – 413 Granada Drive

The meeting was called to order at 6:07pm.

Members present were James Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, Elin Glenn Debbie Pace and Buddy Sharbel. Mary Owen and Barbara Sloan attended as well.

Debbie opened the meeting with a message and scripture from Psalms.

Approval of minutes – Catherine misspelled (typo) Stephanie's name in the February minutes. It was corrected.

Capital Campaign – Barbara

Barbara showed plans of the drawings for the new building. Camp is about to get the case study and the brochures printed. Those can be taken and given on donor visits.

Committee Reports:

Facilities

Gyvilion update – Jim C.

The footers were poured. The walls have been framed and they will be poured this week, weather permitting. Things are still on track to be finished by the start of camp.

Shooting sports structure – Dollie

Forrest has been posting pictures of the new structure. The platform is done and it's framed.

Reimel update – Jim C.

Jim asked Mark about an update. Bob talked to the engineer, Cheryl May, a couple of weeks ago. She was going to send someone else out to look over it. Jim knows Cheryl, so he said he'll call her this week. There was some discussion about putting staff in Reimel over the summer, and it will be deemed safe enough.

Gym update – Jim C.

Jim read an email from Brad, but because the email is protected by client attorney privileges, what was read will not be included in these minutes.

Rushton road – Jim C.

Mr. Andrew's has already started cutting in the new road to Rushton. Mark needed to purchase \$564 of new drainage pipes.

Summer Ops – Elin

Camp Store – Marcie and Bea emailed Elin asking for more money up front so there wouldn't have to be as much purchasing over the summer. They have bought things like a scanner that will expedite the check out process. The store will be back in Strickland again

this summer. Elin moved that we allow Marcie and Bea to spend up to \$5,000 more up front for the camp store. Debbie seconded it. Motion passed.

There was some discussion about the food contract. Elin said there is no contract in hand as of yet, but Chris Vizzina provided food for leadership weekend, so that's progress.

Old Business:

None for discussion.

New Business:

Debbie brought up the discussion of why leaders pay their \$20/week when they come work.

Forrest and Dollie need \$750 more for the shooting shed. Dollie made a motion to approve \$750 for materials for the shooting shed. Elin seconded it. It passed.

The next meeting will be on Monday, April 18th at 6:00pm.

The meeting was adjourned at 6:58pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting
Monday, April 18, 2016
Bentley home – 413 Granada Drive

The meeting was called to order at 6:10pm.

Members present were Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Stephanie Harless, Audrey Jost, Debbie Pace, Brad Robertson, and Buddy Sharbel. Mary Owen and Barbara Sloan attended as well.

Debbie opened the meeting with a message about prayer.

Approval of minutes – No corrections or additions.

Capital Campaign – Barbara

Paul suggested we have an FOW Board and Winnataska BOD get together. Wednesday, June 8th is set for now. Karen Moore or Merryl Stewart might host it. A launch party for the capital campaign will be held on Thursday, August 18th (8-18-16 looking forward to 2018). Anyone who has served on either board, former camp directors, etc. Stasi Bara and Barbara are working on a campaign video. Elin is working on a postcard for people to help hand out to give them information about the campaign. Barbara is hoping she can apply for a grant for the original Macnally erosion project, which is projected to be around \$25,000.

Barbara mentioned that the camp website has a lot of out of date information. There was some discussion about who needs to maintain it.

Committee Reports:

Facilities

Gyvilion update – Jim C.

Mark said that things are on schedule. Plumbing will be Tuesday and Wednesday this week, and electrical work should start this weekend.

Shooting sports structure – Dollie/David

David thinks it's about 80% done. The roof decking is done. There wasn't enough shingles, but John Michael will bring some more out. The dutch doors will be done soon. Shutters need to be hung.

Gym update – Brad

We have nothing to report.

Summer Ops – Elin

Food contract – Jim

Brad will be looking over it. The new price is \$4.00/meal. The only changes are that we went up \$.10/meal and are now on net 14 (were on net 30). Chris Vizzina and Mark have already been working on the kitchen. The St. Clare County health department will be making unscheduled visits this summer.

Golf carts – Elin/Jim

Back in the fall, we voted to sell all of the camp vehicles we were not using. The money would be used to buy golf carts. As of now, nothing has been sold. We were renting 3-4 golf carts for around \$350/month for 3 months in the past. The question was raised as to why we need that many. We will try to get away with renting 2 for this summer.

David brought up the fact that he offered to pay up to \$300 for the shooting platform, but who is building it and when will that start. Elin said that she will call Nathan Carlson about this. He should be starting it after school is out.

Old Business:

Reimel – Jim

No updates.

New Business:

Checking and credit card signers – Jim

Catherine reported that there were several people listed on the camp checking account (Bob White, Katie Sefton, Catherine, Kap). Jim said we need to keep current people on it and remove some of the former BOD members who were on the account. There was discussion that we need to have Karen, MO, and Ann on the account.

Sex offender registry update – Jim

We turned over an update to St. Clare County of our property lines. The new regulation is 2,000 feet. We will get notified if any sex offender moves close to our property.

Board shirts – Dollie

Marcie and Bea wanted to know if we wanted camp BOD shirts. If anyone wants to purchase his/her own shirt (Columbia, a dri-fit type shirt), it can be embroidered. Bring a shirt to the next BOD meeting and Dollie can get it to them.

Open House – MO

48 families attended the Open House at camp yesterday. Tour guides did indeed show up. It was busy! The next one is on May 1st.

Stephanie brought up concern with addressing the Zika outbreak. She said she would call Susan Thorington with recommendations.

The next meeting will be on Monday, May 16th at 6:00pm.

The meeting was adjourned at 7:17pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting

Monday, June 20, 2016

Bentley home – 413 Granada Drive

The meeting was called to order at 7:40pm. This meeting followed the joint social with the FOW Board members.

Members present were Jamie Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, Elin Glenn, Audrey Jost, Brad Robertson, and Buddy Sharbel. Mary Owen attended as well.

Elin announced that Debbie Pace's mother passed away.

Elin reported that her week at camp was terrific. The gyvillion and new addition with the canteen is terrific. The erosion control project looks amazing. The staff is doing a great job. The Comanches are good and they are all working very hard. The Program Specialists are doing well. The power went out at camp on Friday and camp was powerless for over 12 hours. Dinner was cooked on gas, and about 12 leaders/babysitters/dishwashers washed the dishes by hand. The bat cave was used for a weather shelter on Friday afternoon. Jim and Mary both discussed their week at camp (1st week). There were a few hiccups that week (breaking a gas line, horses on the loose) but it was a good week.

Elin brought up a concern about staff and leaders parking cars up towards Rushton right by Winnataska Road. It could be an invitation for unwelcomed visitors or vandals. Ann's suggestion was to take the Blackfeet cars and park up at the old Indian Night sight.

We passed the Health Department inspection with flying colors. The kitchen got a 97 and camp overall got a 100.

Jim reported that MO really needs a new laptop for her camp work. He has asked Geoff Feagin to research a new, reasonably priced laptop. Geoff thinks he can probably find one for \$500 - \$1,000. Elin made a motion for Geoff to look for a laptop MO, costing up to \$1,000. Dollie seconded it. Motion passed.

Dollie spoke about campers being at capacity and how we need a new mindset towards spending. If we are bringing in more income, then we can spend it on needs. She expressed her concern towards the recent time frame with the vote on the new laptop and scanner system. Dollie suggested to Jim that we need to send text messages when there is an urgent matter/email to tend to. She also reported even though the motion didn't pass for the new computer for the camp store, there was a donor for it.

Buddy questioned if Karen is paid for all of her work with the camp books, or anyone in her firm. Is it time to hire an accounting firm? There was some lengthy discussion about this. Buddy said he and Paul could call Karen and discuss her ideas about the camp books.

The next Board meeting will be July 17th at camp in the Gyvillion at 5:30pm.

The meeting was adjourned at 8:31pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting

Sunday, July 17, 2016

Camp Winnataska - Gyvillion

The meeting was called to order at 5:48pm.

Members present were Jamie Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Audrey Jost, Debbie Pace and Buddy Sharbel. Mary Owen, Mark Buerhaus, Ann Pickens, and Tricia Brice attended as well.

Debbie opened the meeting with a message.

Approval of minutes – There were no additions or corrections to the May minutes.

Committee Reports:

Finance – Karen Moore sent the finance report in an email this week.

Facilities – David

The septic tank at Reimel needed to be fixed last week. The original invoice was \$2,800. There will need to be more work on it as well. It didn't go for an email vote, because it was mandatory to fix.

Summer Ops – Elin

Things are already being planned for next summer. (Ann and Tricia had to walk away).

There was some discussion about having another place (an overflow place) to remove the oldest boys from Seminole and keep them in a hut/lodge by themselves. The discussion led to where the older boys could stay within current facilities, or do we need to build a half hut? Typically, it is around 12 boys each week.

Increasing fees – Catherine

We haven't had a fee increase in 2 summers. Typically, we have had a session increase every other summer. If we want to keep adding new things to program areas, we need the money. It was suggested to wait until the August meeting. MO needs to look up how many parents take advantage of the Early Bird discount. Should we eliminate that discount? We also need to look into other camp's fees. Catherine and MO will work on this.

Mini- Chicos – Catherine & Ann

Catherine talked to Ann about her opinion of eliminating more mini Chico sessions. We offer 80 mini Chico spots for both super Chicos. This summer we offered 4 sessions out of the 6 with mini Chicos. Ann's suggestion is to hold 2 sessions with mini Chicos. We can offer 2 super Chicos in July and 2 mini Chicos during June. Catherine made a motion to have 2 sessions with mini Chicos, both in June and 1 of them needs to be girls' week. Buddy seconded it. David opposed. Motion passed. The 2 mini sessions will be determined at the August meeting.

Back to summer ops – Ann

Ann and Tricia will be ready in August to present and end of the summer summary and what they need/would like for next summer.

MO wants to discuss (at a later date) stay over campers. Either we eliminate it or we increase the price.

Back to finance – Buddy

Buddy and Paul were going to get with Karen to get some questions asked. Buddy talked to Karen last week. Paul was unavailable. She estimated it would cost \$15,000 - \$20,000 to get an audit. They also discussed the idea of bookkeeping services. Karen is not paid for all that she does for camp, however she receives 2 complimentary camp sessions. Dollie said that a new volunteer in the camp store, Ann Whorton, is a former CPA and might be able to fill this need, if Karen no longer could continue this.

New Business:

Old Stockham tiles – Debbie

Debbie has all of the old hand print tiles that. She discussed an idea of how to incorporate them in the gyvillion. Debbie suggests sketching a plan for the next meeting.

Creek view - Buddy

Can we think about another place to put the new activity building? Several people agreed.

Jim reported that Stephanie Harless is very interested in getting a big round table discussion/forum with an stakeholder involved who is interested in discussion the idea of changing night activities (Grail). Any decisions need to be made before October 1st so parents are aware when they sign up their children. Ann recommended that this happen on a weekend, so she can attend. David discussed how his motion made back in June wasn't read/interpreted correctly (because everyone lost their minds). David said this Board shouldn't be making day-to-day program decisions. Buddy said that if we have things (Grail, Indian Night) that need to have a motion to change things, then it needs to be added to the bylaws.

Jim – The wedding of Katelyn Pace and Ross Hamilton will likely be at camp in the spring. She would like for her ceremony to be in the chapel and the reception in the gyvillion. They want to serve alcohol. This has come up before to the Board. We would need to talk to Brad and Kenny about liability issues.

Mark mentioned that we might need to increase the cost of cleaning the lodges once a year round rental group leaves. Currently, we charge \$80. This will be discussed at the August meeting.

The next meeting will be on Monday, August 15th at 6:00pm.

The meeting was adjourned at 6:55pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors

August 15, 2016

Meeting began at 6:05 at Bradley Arant

The meeting was attended by Dollie Brice, Elin Glenn, Barbara Sloan, Brad Robertson, Jim Cearlock, Stephanie Harless, Debbie Pace and Buddy Sharbel.

Barbara Committee Report

Kickoff of the Capitol Campaign will be August 18th. 64 people are coming at this point, hoping for 75. Presentation starts at 6:15 – so far, raised almost \$700,000.

Dollie – presented blueprints of back huts from years past. Would like to build a hut like this behind Chickasaw in the woods. This hut could be used for older boys during camp. Would be good to separate 14/15 year olds from 11/12 year olds. This hut could also be used for director overflow.

Ann will have a report with the “big picture” of this past summer and what would be nice to have in the near future.

Eric is doing good. He is starting school on time. Jim offered camp to pay Eric’s mom’s out of pocket expenses – his mom thanked him but declined the offer. She said it was an accident and they had good insurance and they were good. Elin said action had already been put in place to have Fritz, former blackfoot now fireman, to offer fire safety session for staff.

Financial

Profit and Loss were passed out.

Question was asked “how much can go toward capitol campaign?”

We need to decide a priority list of what needs to be done at camp.

Jim Thorington and Barbara have come up with a list of 25 Eagle Scout Project Opportunities.

Camp Store – Karen reports income of \$49,373.86 and expenses of \$46,560.66. A lot was purchased and used for set up for the store.

We owe Marcie and Bee \$796.00. Camp already paid them \$5,000 each for a total of \$10,000.

We still owe Shane his cut for the 2nd half of the summer.

Credit card fees for camp store have not been taken out of regular camp fees as of yet.

Camp donations of \$2,500 given through the camp store this summer are still due to the capitol campaign.

Need to decide how we want to do the camp store for next year.

Where is the inventory now? Has not been put up yet. Best place would be to store the inventory in the Bat Cave.

Shelves would be nice for the Bat Cave – the kind you can take apart so they can be taken down during camp.

It would be nice to have a dedicated space for mail.

It was mentioned to not forget what Karen warned us about taxes.

It was mentioned to let staff come up with design of summer shirt and/or shirts for the summer.

Camperships

We had 17 camperships for a total of \$8,980.00; about \$10,000 comes in each year for camperships. Mo would like to have someone else handle this – Rebecca Riddick was mention as doing this.

Chapel in the Pines gives \$1,000 for camperships – it would be nice to break it into 2 camperships and offer it to kids in St Clair County.

Accounting Services

Discussed needing to increase bookkeeping and the records that we get each year.

Right now we pay Valerie Gilmore \$100 a month to help pay bills etc. Karen does 3-4 hours a month for camp. Camp has gotten big enough that we need to have the books done professionally so we can make good decisions. Karen's firm is willing to do the accounting services for \$600 a month.

We also should look at asset tracking. It would be a one-time fee of \$500 - \$1,000 and this fee would be based on how much work was involved for the acct firm. We can do a lot of the work ourselves and save the money. The firm would keep up with big equipment, computers, vehicles, etc. it was mentioned to see if Jeff Fagin would be interested in helping with this.

We also could get a Compilation – it would be \$1,500 annually. The tax return would still be free. This is a compiled financial statement.

When the board changes over we will get new signers on the checks. Ann, Tricia and Mo do not need to be on it. Karen does not need to be on it.

Buddy made motion to engage Pierce, Bevill, Leesburg, Moore, P.C. to do the monthly bookkeeping for \$600/mo.

Elin 2nd the motion.

Motion passed

Buddy made a 2nd motion to have them do an Asset Tracking at a one time cost of up to \$1,000. This report will be included in the \$600-month recording.

Dollie second it

Motion passed

Jim talked to Chris Vizzina – will work on making food better. A new hot bar would be nice. Also discussed getting a new fryer if signed a new 3-year contract.

Gym Update

Insurer is playing really hard. We had said \$350,000 was our starting point. They did not respond. We then lowered to \$286,000; they still would not respond. They said we needed to go to 5 figures.

Judge ordered August 22nd all disclosures must be in and the case be ready for trial next march.

They offered \$5,000 to settle the case.

We are now taking expert depositions. Their structural engineer denied evidence of a storm event. It is crucial that we find proof that a storm happened that night.

We need to find out who was out there the night the roof fell in. Jim to question Mark.

Summer Operations

Camp dates need to be voted on.

Debbie suggested to not have the mini Chico at the end of the summer, after 6th week; suggested combining the two Super Chico's into one Super Chico with the younger campers being on Chico Hill with their own director.

We will discuss after we get the big report from Ann.

Off Season

Elin needs to be added to all off season documents.

Horse Program – Peyton had made a proposal to have a year round horse program and this proposal was passed 2 years ago – she would like to have the information about the horses added to all year round flyers, information etc. Also, check to see if liability form and the “hold harmless” needs to cover horses.

Sharon – should we move her cleaning fee from \$80 to \$100 for Reimel, Price and Strickland? We could add “plus cleaning fee” on the rate list.

Debbie made a motion for Sharon to be paid from \$80 - \$100 for Reimal, Price and Strickland.

Brad 2nd it

Motion Passed

We will keep rates the same but tack on a cleaning fee. Cleaning fee will be \$100 for the big cabins and \$50 for director's hut and pueblo.

Elin will handle all of the above.

Debbie will find out information for a “earn a badge day” at camp with the girl scouts.

Mark requested an increase of his income of \$3,000 in order for his kids to not go on Medicaid. We need clarification of what needs to be done to make this happen.

Discussed offering up to \$3,000 in a special compensation adjustment for purposes of meeting minimum requirements for maintaining existing family medical insurance. He needs to be at \$41,524. Jim will talk to Mark to get him to find out exactly what is needed to meet this requirement.

Round Table is from 3 – 5 on August 28th – would like for it to be structured and kept on focus. Ann will do an agenda of the round table.

Comments were made that the website is looking out dated – Ann is working on that.

Dollie suggested that someone who is on staff and at camp during the summer be on the board. Ann will ask Tricia to attend the meetings.

The meeting was adjourned at 9:15

Minutes taken by Debbie Pace

Camp Winnataska Board of Directors Meeting
Monday, September 19, 2016
Bentley home

The meeting was called to order at 6:11pm.

Members present were Jamie Barnes, Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Stephanie Harless, Audrey Jost, Debbie Pace and Brad Robertson. Barbara Sloan and Mary Owen attended as well.

Debbie opened the meeting with a message on peace.

Approval of minutes – There were no additions or corrections to the August minutes. Elin wanted clarification about her name being added to off-season documents (ex. horse contract).

Capital Campaign – Barbara

The \$50,000 grant from Daniel Corp. is coming in. HOAR construction donated \$10,000 (where Charley Baxley- FOW member- works). Barbara met with the architect and has detailed plans. The building has a preliminary bid - \$725,000, which is less than what was expected. The little space for the camp store is close to \$225,000. That's out for now. Letters are going out. Kap, Rut and Merrill Stewart are both writing letters. The joint facilities committee is meeting Sunday, September 25th at camp at 1:00pm. MO raised the question would there be room for mail sorting and packages to be handled in the new camp store.

End of the year challenge/Giving Tuesday – Elin had the idea to ask people to post online a challenge to donate to camp.

Committee reports:

Finance – Jim talked to Karen today. She was having trouble logging into the server at her office, so no report was ready for tonight.

Facilities – David

Gym update – Brad

Foster, Mark, and Brad were deposed. They moved to throw out the case or to throw out our experts. After Foster, Mark and Brad were deposed, the insurer offered us nothing to settle.

Water line – Jim

Mark said we need a new water line to Mainside. David corrected and said Mark is adamant we need it. Mark got a quote for a new 1,660 foot line (3 in. water line). Depending on how much rock they hit, the quote is for \$7,500 - \$10,000,

Future projects – Dollie

If we want to build a new hut, we need to get a start on it, especially if we want camp to do the labor. Barbara reported that Kap's idea was to renovate Strickland and put the Program Specialist in there for lodging, then the oldest boys could go in Pueblo. They'd be on Mainside and have their own bathroom.

Committee Reports:

Summer Ops – Elin

Camp dates – We need to finalize the 2017 summer. 1st session will be June 4-10th. There will be 4 sessions before the July 4th break. 3rd session will be girls week this year.

Session 1 – June 4 -10 (mini Chico session offered)

Session 2 – June 11 – 17

Session 3 – June 18 – 24 – girls week (mini Chico session offered)

Session 4 – June 25 – July 1 (mini Chico session offered)

Break - July 2 – 5

(Super Chico A – July 5 – 8 – with the possibility of taking up to 120)

Session 5 – July 9 – 15 (mini Chico session offered)

Session 6 – July 16 – 22

Debbie discussed how she wants to not have the 2nd super Chico at the end of the summer. Instead, to take more for the 1st super Chico (during the break), and put them both on Mainside and Chico. The staff is tired, and it's hard to get enough leaders. It's so close to the beginning of the school year. You could separate them by age. There was a lengthy discussion about this.

MO reported that Ann's suggestion is to have both Super Chicos during the 4th of July break week, and the staff would be required to work at least one of them. Elin said that after talking to Ann today, she no longer wanted that option.

Elin called Ann. Ann's preference is to have 1 Super Chico during the break with 120 and add mini Chicos back into the regular sessions. Elin made a motion to approve the 2017 dates as listed above. Jamie seconded the motion. Motion passed.

Camp fee increase – Elin

The fees for summer 2016 were \$690 for a full session and \$390 for a mini session/Super Chico. There was some discussion about the fee increase (cost of food increase, etc.) Elin made a motion to increase the fees to \$725 for a full session and \$400 for a mini session/Super Chico. Audrey seconded it. Motion passed.

Camp fee discounts – MO

MO would vote to keep discounts the same. As of now, you owe a \$200 deposit at the time of registration. We offer an early bird discount of \$50 off a full week and \$25 off a mini session if you pay in full by February 1st. All other fees are due in full by April 1st.

Stay over rates/limitations – Jim

We typically charge \$150 for a weekend stay over. It should be increased to \$225 for this summer. This will cover laundry services. We can limit it to 20 campers this year. David made a motion to increase the stay over fee to \$225 and limit it to 20. Catherine seconded it. Motion passed.

Off Season – Jim

Covenant Presbyterian – The church is coming Oct. 15th for the day. They are paying \$10,000. Mark has a staff all lined up for pool, ropes, etc. We should make a profit of \$7,500.

Trail Life – Jim

This is an organization that split from the Boy Scouts recently. They have been using Rushton and doing work there in return to stay.

Old Business –

Round Table update – Elin

Elin reported that there were around 30 in attendance at the round table meeting. There was a lot of good discussion. Ann will be look at a new scheduling software. The board needs to decide if Grail will be at every session. Elin made a motion to include Grail, Indian Night and Country Night in every full week at camp. Dollie seconded it. There were 2 oppositions. Motion passed.

New Business:

Donations – Audrey

Someone is asking for a week at camp from West school for an auction item. We no longer offer free sessions as auction items.

Court – Jim

There was some trespassing during 6th week check in. Mark caught one walking down from Wayside area. We pressed charges. They went to court last Wednesday. The 2nd guy didn't show up. He still has warrants from other counties.

Camper complaint – Jim

There was a complaint from the family of a 6th week Mainside Seminole camper. He had a horrible experience, but did confirm that the leaders were very helpful. The family either wants a refund for this past summer, or 2 free sessions for next summer so the camper can bring a friend.

The meeting went into executive session.

The next meeting will be on Monday, October 17th at 6:00pm.

The meeting was adjourned at 8:26pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting
Monday, October 17, 2016
Bentley home

The meeting was called to order at 6:06pm.

Members present were Jamie Barnes, Catherine Bentley, Jim Cearlock, David Etheredge, Elin Glenn, Stephanie Harless, Audrey Jost, Debbie Pace and Buddy Sharbel. Barbara Sloan and Mary Owen attended as well.

Debbie opened the meeting with a message. She also prayed for the members of this board and the future members of this board as we vote for new members tonight.

Approval of minutes – Brad had a correction to the September minutes. The insurer offered camp \$25,000 to settle, and the minutes said the insurer offered nothing to settle.

Capital Campaign – Barbara

Barbara defers until later in the meeting. Her main report/news is the bathhouses.

Committee reports:

Finance – Karen sent a report to Jim and there were copies distributed.

Facilities:

Gym update – Jim (via Brad's email today)

There are a lot of motions pending currently with the court. Each side has moved to summary judgment, and the insurer has moved to exclude our experts and exclude some of the evidence we rely on in our motion for summary judgment. We are waiting to see how the court rules.

Water line – Jim

We discussed this in September. We need new waterlines on Mainside. Mark has gotten 3 quotes for \$13,000, \$19,631, and \$24,500. He'd like to go with the low bid (Michael Joiner Plumbing Services). We've used this company before. David was inquiring if the company with the low bid would be using the same materials as the other quotes/companies. The price would increase if we use a different piping material – over \$15,000.) There is money for this in our special projects budget. Stephanie made a motion for Joiner Plumbing to be the contractor and move forward with replacing the Mainside water lines, stipulating we use the better grade materials, with an overage, up to \$17,000. The Winnataska BOD will donate the money to the FOW to fund this project. David seconded it. Motion passed.

Future projects:

Bathhouses - David

The joint committee meeting at camp in early October came up with the general consensus that the Mainside bathhouses need to be replaced. We can save money again if we build a lot of it ourselves, like the bat cave/gyvillion project completed this summer. Jim Thorington and Mark have drawn up plans, but Jim suggested that it would be beneficial for camp to use a professional architect to draw up the plans. The estimated fee would likely be around \$14,000. There is a sense of urgency to start on this, as we'd need to start asap

and finish in May. We have a donor who has offered to pay for the architecture fees. These will be safe shelters, like the bat cave.

Jim C. is more concerned with finding housing for the older boy campers. He talked to Jim Thorington and Jim T. said he feels confident that we could renovate Strickland and the bathhouses in time. We'd need to start asap. Ann would prefer to find housing for the oldest boy campers as well.

We need professional drawings for the bathhouses and Jim T. or someone to draw up renovation plans for Strickland. Audrey made a motion to move forward with architecture plans for Mainside bathhouses up to \$15,000. Jamie seconded it. Motion passed.

Strickland – We discussed how the bathrooms in Strickland need to be renovated and add partitions to make areas more private.

Gyvillion wall – Debbie

Debbie wants to have permission to start working on the tiles for the gyvillion wall. Debbie can keep her receipts and turn them over to Karen when she is ready for a reimbursement.

Committee Reports:

Summer Ops – Mary

She has archived 2016 and has been working on registration of 2017. The medical information will be taken out of the online registration. Registered families will submit medical forms/information later on in the spring. MO will be sending emails out through Rut, Ann, and Susan Thorington for campers who need a spot held (campers of nurses, directors, etc). Open Houses are October 23rd and November 6th from 2:00-4:00pm, rain or shine.

Off Season – Jim

Camp Covenant – Covenant Presbyterian Church had 400 adults/kids come and enjoyed a fabulous day at camp last Saturday. We charged them \$10,000 to attend and camp profited \$7,500. They plan on attending again next year.

Trail Life – This is the Boy Scout troop that's been staying/working at Rushton. They now want to renovate Ed's shed.

Mark is selling his gator, so that will not be at camp next summer. The orange truck had to go back to the shop today.

New Business:

CWAC – Stephanie

Stephanie is working on setting up the "Alumni Club", the new name of the CWAC. There is a get together at Red Hills Brewery on Thursday, October 20th. Stephanie has suggested connecting to the camper Open House and invite alumni to attend camp on Sunday, Oct. 23rd.

New members – The meeting went into executive session.

The new members will be Geoff Feagin, Carly Miller, and Adelaide Drennen.

The next meeting will be on Monday, November 14th at 6:00pm.

The meeting was adjourned at 7:31pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors Meeting
Monday, November 14, 2016
Bentley home

The meeting was called to order at 6:10pm.

Members present were Catherine Bentley, Dollie Brice, Jim Cearlock, David Etheredge, Elin Glenn, Audrey Jost, Carly Miller (rotating on in December), Brad Robertson and Buddy Sharbel. Barbara Sloan, Mary Owen, and Tricia Brice attended as well.

Barbara gave a reading on Joseph of Arimethea.

Approval of minutes – There were no corrections or additions.

Capital Campaign – Barbara

We are doing well with year-end giving. We have raised about \$7,000 - \$8,000 after Kap's letter went out. \$5,000 of that was pledged for camperships. The year-end letter this year will include some campers and their loves of camp. Barbara passed around drawings of the new bathhouses. We have an anonymous donor funding the drawings and may contribute more towards the construction fees.

Committee reports:

Finance – Jim distributed the finance report Karen sent.

Barbara talked to Karen today. Karen feels this Board should have well over \$100,000 to donate to the FOW to give towards the bathhouse project. If we have \$450,000 left over from the camp budget this year, Barbara feels we should put some in the community foundation.

Buddy raised the question as to how can we get more kids off the waiting list. That's dollars we are losing. Enrolling more campers raises more money to fund facility upgrades. Tricia and Elin said camp needs some major program upgrades before we can handle any more campers. David mentioned the dining hall is at full capacity. There was a lot of discussion about the idea of the growth of camp vs. the revenue that could come in with it.

Buddy made the motion that this Board approves \$200,000 to the FOW with the stipulation that \$100,000 to be used for the bathhouse project and a portion of the other \$100,000 to be used for Strickland and/or Pueblo renovations. Dollie seconded it. Motion passed unanimously.

Carly expressed concerns to make sure that Jim was engaged and that we didn't wait long to start this project.

Strickland – David

David reported that Jim Thorington said he would do a preliminary sketch of renovation Strickland. The main area is fine. The bathrooms are the big issue. David has never seen plumbing like it!

Summer Ops – MO

Registration - We now have 1,380 campers as of today. There are 46 boys spots left. There are only 3 girls spots left (all in Super Chico). We opened at 6:00am, by a few minutes after

that the system was overloaded. The wait list started at 6:06am! MO thinks there will be some shifting in Mainside because it filled up so quickly. MO is recovering from her appendectomy.

Facilities:

Gym update – Brad

(The meeting went into Executive Session.)

Old Business:

Camp Store – Dollie

If we want Marcie and Bea to run the camp store again, someone needs to tell them. They are interested in working the store again. Marcie began working on it in January of last year, so they need to know ASAP. Dollie began a discussion about the camp store numbers in the budget. There was some discussion about the budget and the camp store. Elin and/or Ann will talk to them.

New Business:

Checking account – Jim

There is a list of people still listed on the checking account that haven't been on the BOD in 5-6 years. The Camp Directors and the Registrar can have camp credit cards. Jim's suggestion was to just have a BOD member or two on the account. Jim's suggestion was the Summer Ops chair, the BOD president and one or two more. Elin made a motion to change our check signers to the BOD president, Summer Ops chairperson and 2 other BOD members (TBD on an annual basis). Audrey seconded it. Motion passed unanimously.

New officers – Jim

Elin nominated Jim to serve as chair again. We need a new secretary.

New meeting place – Jim

Debbie talked to Dawson and while they don't mind our meetings, they don't really want recurring meetings. Karen has offered the boardroom at Pearce Bevill. Elin said we couldn't consistently get a room at the Hoover Library. Jamie Barnes offered his house. He lives by Vestavia Hills High School. It was decided that we'd try to meet at Pearce Bevill.

Mondays at 6:00pm are still good.

The next meeting will be on Monday, December 19th at 6:00pm at Pearce Bevill.

The meeting was adjourned at 7:40pm.

Minutes submitted by Catherine Bentley

Camp Winnataska Board of Directors
December 19,2016

Members Present: Jim Cearlock, Karen Moore, David Etheredge, Jamie Barnes, Audrey Jost, Adelaide Drennen, Geoff Feagin, Elin Glen and Debbie Pace. Stephanie Harless joined the meeting by conference call.

Barbara Sloan, Mark Buerhaus, Mary Owen and Tricia Brice were also present at the meeting.

Debbie read a devotion.

Minutes from the previous meeting were passed.

Barbara Sloan reported we have 146 individual donations and 151 donations from the camp store this past summer; total is 297 individual donations. She reminded us the importance of having 100% participation of our BOD as contributors.

We have had a great year with a total of \$223,907.00. Kap raised \$22,690.00 with the letter she wrote.

Next year we think we have an \$100,000 pledge for the bathhouses.

Jim has a letter that Paul Bentley sent to his friends for donors – Jim will forward us a copy.

Finance

Balance sheet was passed out.

Fees increased to \$735 for summer 2017

There will be a loss this year due to writing a check for \$200,000 to FOW. This check is \$100,000 for Strickland and \$100,000 for Pueblo.

Please send bills for bathhouse, water line and Strickland to Barbara.

Brad

Settlement with insurance for the gym is signed. Settlement is for \$100,000. We spent \$30,000 over the past two years for making provisions for not having the gym and \$20,000 for the lawyers. The remaining \$50,000 will go toward the future gym.

Facilities

Bathhouses –

Current bathhouses will be demolished down to the dirt next Thursday. The two main side bathhouses will be “Safe Places” for storms. They will be heated and cooled. There will be 10 toilets in each bathhouse – 9 regular and 1 handicap. They will have emergency lighting and exit signs. No permit is needed. Finish date is 3rd week of May.

It was discussed and decided that Mark, David and Jim can make decisions on the building process as needed and as long as it is not changing the main structure.

Pueblo – discussed how it could be best used – overflow for older boys? overflow for extra directors?

Strickland – Mark gave us plans for the 2 wings of Strickland. Each wing will offer 6 individual rooms and house bunk beds in each room. This would allow 12 people on each side. Strickland would also have a sitting room. Plans to do left side this year and right side next year. Each side's estimated cost is \$23,000. The biggest issue is tackling the baths in Strickland; plumbing is a mess. Mo expressed how year round groups love Price and Strickland.

A motion was made by Elin – “We renovate the left side of Strickland up to \$30,000 with Mark, Jim T. and David to be in charge of the project”.

Jamie 2nd it and the motion passed.

Elin – Summer Ops

Interviews will be January 7th and January 14th at First Baptist Lakeshore. Hiring Committee will be Ann, Tricia, Elin, Geoff and Leslie Carlson.

Ann will send a list of everyone that applied along with a picture to everyone on the board. The BOD has 24 hours to let us know of any problems you may have or if you have really good comments.

Ann and Tricia target for 25 to 26 on staff. There was 25 last year.

David made a motion for Ann Pickens, Tricia Brice, Geoff Fagin, Elin Glenn and Leslie Carlson to be the hiring committee. Audrey 2nd it and it passed.

Birmingham Fun and Family magazine – we discussed if we wanted to be on the cover in March – it is \$1,300. Karen asked to check on prices for a smaller ad in the magazine.

We will discuss camp store at the next meeting.

New Business

Discussed who should be on the checking account. Employees do not need to be on checking account – we can give them debit card.

Elin made a motion “Jim Cearlock, Elin Glenn and David Etheredge will be check signers on banking account. We will remove Bob White and add Mary Owen as debit card holder. Ann will stay the same. All previous signers on bank account will be taken off.

Geoff 2nd it and it passed.

Debbie Pace will be secretary for current year.

Meeting was adjourned at 7:34

The next meeting will be January 23rd at Pierce, Bevill, Leesburg, Moore, P.C.