

Camp Winnataska Board of Directors

January 23, 2017

Meeting was called to order at 6:05

Members Present: Jim Cearlock, Karen Moore, Elin Glen, Jamie Barnes, Audrey Jost, Adelaide Drennen, Carly Miller, David Etheredge, Buddy Sharbel, Geoff Fagin, Stephanie Harless and Debbie Pace.

Debbie shared a devotion
Minutes from last meeting were approved

Finance

Karen provided and passed out balance sheet; it was discussed.

Facilities

*Bathhouses on main side are no more! The bathhouses were demolished all the way to the dirt and the new ones will begin. We have had several days of bad weather but overall doing good on progress.

*Strickland – 1 side is framed and all is going good. We discussed giving Thomas extra hours to work on the building. We would pay time and half for his labor if it is over 40 hours.

Summer Ops

Elin - **Food Service** – we are currently paying \$4 per meal, per camper. The question we need to answer is “what would we like to see improved in our food service”? It was discussed to pay no more than .25 per meal/per camper which is significant. We also discussed paying up front and in advance to assist with the Food Vendor’s cash flow and, hopefully, allow for enhanced quality and service to better accommodate camp.

Summer Supply Budget – Elin passed out the 2017 supply budget. Budget was discussed. Specific/significant items to note: 1) \$20,400.00 in OUTDOORS is a “Capital Expenditure” to be paid by FOW; 2) The 2017 total reflects an approximate 20% increase over 2016.

Elin made a motion to allow up to \$70,000 to be spent on program supplies including canteen.

Audrey 2nd it

Motion Passed

2 Aqua-glides were discussed - Tricia said these water slides would be set up at the Dam and it would be used at first by the Choctaws and Creeks as a half day adventure. They would canoe to the dam and spend the entire morning there including lunch. It would also be used for the huts on campout.

New quality life jackets would be purchased also – it would be nice to replace some each year allowing us to keep the best of the life jackets each year.

It was also mentioned that we need to replace the mud pump.

Elin made a motion to allow FOW to explore waterfront activities at Rushton.

Jamie 2nd it

Motion passed

Summer Staff

Staff Budget

Staff was increased this year by 2

Elin made a motion to hire Summer Staff up to \$65,000 for the summer as reflected on the summer staff breakdown sheet

Jamie 2nd it

Motion passed

Elin made a motion to accept PS Slate

Adelaide 2nd it

Motion passed

Stephanie abstained

It was discussed that all positions open for hire should be posted in the future.

Elin presented proposed Staff

Elin Motioned to accept staff as listed

Geoff seconded it

Motion passed

Buddy and Audrey stepped out because of conflict of interest.

Camp Store

Elin passed out the camp Store proposal for summer 2017 from Marcie and Bee. This proposal was discussed at length with the result of a counter – proposal being sent to Marcie and Bee. Furthermore, merchandise purchased and sold should be approved by the Board or other designated representative.

The counter proposal ...

* Marcie and Bee would receive \$6,000 each for running the camp store. This \$6,000 would be paid in 3 installments of \$2,000 each on the following dates: May 1, 2017, June 24, 2017 and July 22, 2017. There would be no % paid for incentive sales.

*The store will be open any time Ann Pickens would like it to be open.

*The Winnataska Camp Store starting budget will be \$10,000.

*The debit/credit card should be handled/operated as it did last year.

Meeting was adjourned at 8:30

The next meeting will be February 20th at Pierce, Bevill, Leesburg, Moore, P.C.

Camp Winnataska Board of Directors

February 20, 2017

Meeting was called to order at 6:05

Members Present: Jim Cearlock, Elin Glen, Audrey Jost, Adelaide Drennen, Carly Miller, David Etheredge, Buddy Sharbel, Stephanie Harless, Mary Owen and Debbie Pace.

Tricia Brice was also present

Debbie shared a devotion

Minutes from last meeting were approved

Facilities

David reports they are ahead of schedule for Strickland and that they are making good time on the bathhouses.

Summer Ops

It was discussed that staff's mid summer review should be documented and signed each summer.

It was questioned if emails had been sent out to leaders regarding leadership camp and if they made leader or not. Elin said Ann had notified them. We discussed the importance of letting the leaders know this information, and also what weeks they will be leaders, in a timely manner so they can make plans for their summer.

Debbie stated she would like to have a minimum of one director per hut for Super Chico. She will be lining these directors up for the session.

Eagle Scout Project –

Elin made a motion to allow Jon Pickett to do his Eagle Scout Project in our waterfront area. He will be installing boards underneath the dining hall porch for the campers to hang their life jackets.

Audrey 2nd

It was approved

Food Service

Food service was discussed. Buddy, Audrey and Adelaide were going to come up with suggestions on areas to improve our meals.

Camp Store

Marcie and Bea sent a counterproposal

*Ann will approve all items stocked in the store - she will focus on items that will be the best for promoting Winnataska.

*Marcie and Bea will get the Tax ID #

*Packages will be on Monday, Tuesday and Thursday

*They request \$15,000 for starting inventory. They feel \$10,000 barely covers cost of the shirts. We discussed they started with \$15,000 last year and it grew to \$20,000 and there is a lot of excess inventory from last year.

Elin made a motion to pass their counterproposal

Motion Passed

Meeting adjourned at 7:20

Next meeting will be March 20, 2017 at Pierce Bevill

Camp Winnataska Board of Directors

March 20, 2017

Meeting was called to order at 6:05

Members Present: Elin Glen, Adelaide Drennen, Buddy Sharbel, Stephanie Harless, Debbie Pace, Karen Moore, Geoff Fagin and Jamie Barnes

Tricia Brice, Dollie Brice, Mary Owen and Barbara Sloan were also present

Debbie shared a devotion

Minutes from last meeting were approved

Dollie Brice presented samples of storm curtain material that Forrest and her were looking into for replacement of storm curtains. They would like to replace one hut soon and test the new material to see how it performs.

Geoff made a motion to approve up to \$2,000 to test new storm shades. Jamie 2nd it and the motion passed. It was suggested they start with Cherokee.

Barbara –discussed 100th year celebration

Reunion event scheduled for April 30,2017. There will be a caterer for BB Que; church service will be at 11:00 and there will be camp tours, canoeing, hiking, fishing, and s'mores at the old boat dock at 3:00.

There will also be a Fall Gala at The Club where people can buy tables and there will be a live auction.

There will also be a Big Birthday Party for July 4, 2018.

Facilities

Bathhouse ahead of schedule

Strickland is on track

Food Service

Mark met with Chris and Chris presented an “equipment wish list” to improve the kitchen.

Motion was made to spend up to \$5,000 for new kitchen equipment.

Geoff 2nd it and it passed.

We discussed how much money we should increase food expenditures by per camper to improve our food. Buddy, Audrey and Adelaide would like to meet with Chris to discuss what camp would like and get the most for our money as we do this. Elin will work on getting a date to meet.

Camp Dates

Camp Dates were discussed for summer 2018; looking at starting camp on June 10th.

Meeting adjourned at 7:20

Next meeting will be April 17, 2017 at Bradley Arant at 6:00

Camp Winnataska Board of Directors April 17, 2017

Meeting was called to order at 6:01

Members Present: Jim Cearlock, Elin Glen, Buddy Sharbel, Stephanie Harless, Audrey Jost, Geoff Fagin, Carly Miller, David Etheredge, and Jamie Barnes
Adelaide Drennen (speaker phone)

Tricia Brice, Mary Owen and Barbara Sloan were also present

Stephanie shared a devotion

Stephanie questioned one item in the minutes (Navajo Curtains). Minutes from last meeting will be corrected and re-distributed.

Barbara – Capital Campaign - we have over one million so far. There are three projects in progress: Bathhouse - \$183,900; Strickland - \$10,200 (under bid); Chico Lodge (Zealy Hall) - Side porch has been completed. Charlie Baxley's cousin did the work. Inside lighting and front porch are ongoing.

We also discussed the kitchen update - New salad bar and warmer (3,500).

100th year celebration

There will be a Fall Gala at The Club where people can buy tables and there will be a live auction. Mo suggested we meet with Jack Granger to find out about doing a non-profit auction. We had discussion and that idea was put on hold.

Barbara reminded everyone to register for the reunion event scheduled for April 30, 2017. She also thanked all the volunteers. There will be a caterer for BB Que; church service will be at 11:00 and there will be camp tours, canoeing, hiking, fishing, and s'mores at the old boat dock at 3:00

Facilities

David - Bathhouses are 70% complete - David read a list of things that need to be done. New showers have boxes on wall that will help with leaks and are easy to repair. They are hoping to finish on time.

Strickland is 90% complete - mattresses come May 1 and other small things need to be done. Mo is starting the calendar for Fall and suggested we rent Strickland for ½ price of Reimal. It was agreed.

Stephanie- Curtains in Navajo were done and we discussed finishing one more hit before summer. Chico was suggested but Jim reminded us that We may be getting new huts soon - We decided to put up several in Seminole and see how they hole up this summer. Stephanie explained what a tedious job this was and gave Kudos to the Brice family.

Food Service

Elin - A meeting was held with Chris about the summer menu and kitchen equipment. The stove was over 50 years old and the ovens do not work. Chris got a quote for a new MG range w/2 ovens, 6 eyes and 36" griddle for \$5300. A quote for an additional fryer combined with the shield was estimated at \$820- Total with installation was \$6,723.

Elin made a motion to spend up to \$8,000 for new kitchen equipment and Jamie seconded the motion. Motion passed - FOW must approve that amount before it is spent.

Elin met with Chris about increase in food price and better menu. A motion was made (?by) to authorize Elin to negotiate with Chris for up to .60 per meal with advance payment as necessary. David seconded the motion and it passed.

Buddy suggested that we include a quality guarantee in the contract. Carly agreed to revise the contract.

Tricia- Tricia asked about the slides that the FOW was supposed to purchase for program areas. They had denied her request because that money was supposed to come from the Program Area budget of \$70,000. It was suggested that it could be matched if Tricia could find \$5,000 in the budget or a donation.

Elin read the list of Program specialists and moved that we accept the slate. David seconded and it passed.

Meeting adjourned at 7:51

Next meeting will be May 15, 2017 at Pearce Bevill at 6:00

Camp Winnataska Board of Directors

May 15, 2017

Meeting was called to order at 6:05

Members Present: Jim Cearlock, David Etheridge, Elin Glen, Buddy Sharbel, Debbie Pace, Karen Moore, Geoff Fagin, Carly Miller and Audrey Jost. Adelaide Drennen was on speaker.

Mary Owen, Tricia Brice, Barbara Sloan and Mark Buerhouse were present

Debbie shared a devotion and prayer.
Minutes from last meeting were approved

Pool Cover Needed

Mark introduced Jeremy from Duffield Aquatics – a proposal was presented for a new pool cover with a 12 year warranty. It is high quality and is anchored with pop up latches in/on the deck. Many options along with pricing were presented and discussed. Options included installation, storage, start up fees, chemicals etc.

It was decided that Mark would talk to the company our current pool cover is from for a quote and also get quotes from other pool cover companies.

Barbara Capital Campaign

Gala will be September 7, 2017 at The Club. Information will be sent out for it. Barbara said she was pleased with the donations that have come in recently.

Karen - Finance

Karen passed out financial statement and it was discussed with no major questions.

David – Facilities –

Strickland is complete – total was \$29,204.99

Mainside bathhouses have flushing toilets, working sinks, and running showers in both bathhouses.

All work will be complete before camp starts.

Kitchen update – range and fryer will be here Friday.

\$4,665.00 has been raised for new ice machine – it will produce 500 pounds of ice per day

Trees will be removed tomorrow morning.

Elin – Summer Ops

Elin said we need to discuss who pays for what concerning BOD or FOW. How much do we need to keep for Board expenses? What is long term and what is short term? We need a capitol budget.

Elin discussed **food contract**. There is no way to do meals for less than \$4.50 per camper. It has been \$4.35 for the past two years. This new price of \$4.50 will be good for 2017 and 2018 summer sessions and then we will need to revisit.

We want and need to redo our **website** for fall.

Mary Margaret Shepard proposed to do all of it for \$4,700. Elin compared this work to \$6,000 and up if done elsewhere.

Elin made a motion we allow Mary Margaret to oversee updating web site which will include hiring a photographer and graphic designer. We will pay Mary Margaret \$400 a month for May, June and July and roll out the new designs at the end of the camping sessions. Professional services will not exceed \$3,500 for a total of \$4,700.

Mary Margaret will report or check in with Geoff

Audrey 2nd it

Motion passed

Dates for 2018 Camp proposed

1st June 10 – June 16

2nd June 17 – June 23

3rd June 24 – June 30

Super Chico June 30th – July 3rd

July 4th Camp Winnataska's 100th Birthday Celebration

4th July 8 – July 14

5th July 15 – July 21

6th July 22 – July 28

We discussed that this would offer us options for specialty camps the 1st week of June.

Elin made a motion to accept these camp dates.

Audrey 2nd it

Motion passed

The next meeting will be June 11th at camp – time will be emailed to you.

Meeting was adjourned at 8:15

Camp Winnataska Board of Directors July 24, 2017

Meeting was called to order at 6:07

Members Present: Jim Cearlock, David Etheridge, Elin Glen, Buddy Sharbel, Debbie Pace, Karen Moore, Geoff Fagin, Carly Miller, Audrey Jost, Adelaide Drennen and Stephanie Harless.

Mary Owen was also present

Debbie shared a devotion

Minutes from last meeting were approved

Financial – Karen passed out the balance sheet. Karen pointed out expenses look higher than last year because we are paying more efficiently and it should even out as the year progresses.

Thomas, Mark's helper was discussed as in his pay and use of his personal truck at camp. Thomas is good with what he does and he is an asset to Mark – at this time no changes were made in his compensation.

Facilities – David reported bathhouses and Strickland are great. David would like to know if they should plan on finishing the other side of Strickland for next year – it would be nice to know now as opposed to later. Stephanie said there was some backup in the bathroom drain during one session. Buddy also commented there was a bad smell near Reimal. The tank was pumped this year. David will check into these matters.

It would be nice to have input/comments from the staff, PS's and directors on these new facilities and on Camp overall. Next year the Board would like to have a meeting during camp/July and get feedback.

Summer Ops – Elin reported that for the most part all was well with camp this year. Pueblo, and housing the older boy campers, was still a stumbling block but they will continue to work on it. We hope to have Ann's report on Summer 2017 by the meeting in August.

This Summer we were 100% all summer. This included 59.5 camperships. The breakdown of the camperships was

On Scholarship – 14

Nurse - 23

Directors - 22.5

(There was a total of 16 scholarships but still waiting on 2 to pay).

Food Service

\$15,000 was paid up front on the food service so \$15,000 will be taken off of the back end.

Ann likes Chop, the new kitchen guy and she feels better about the food service. Chop will be back next year and will have one assistant and one backup.

Chop will also be ordering the food next year.

The Board feel there needs to be a paid kitchen employee every meal including Wednesday evening and Saturday morning.

We discussed having a dining hall manager – Elin will set up a meeting to discuss this. In the meantime, if there are any questions or concerns email Elin.

There is always shortage of utensils due to being thrown away. Utensils need to be reordered/restocked weekly.

Bi- Law Changes – we will begin process of electing new board members. There was a discussion of changing the existing term limits to be up to 3 consecutive terms. There was much discussion.

Jim Cearlock, Debbie Pace, David Ethridge and Jamie Barnes will be rolling off.

David made a motion that we amend the bi – laws to allow Board Members to serve up to 3 consecutive terms and then be required to take off one year.

Jamie 2nd it

Motion passed

Camp Store – we need to put the running of the camp store out for bid. Stephanie agreed to create a job description for this.

Reminder of the “Dream Big” Gala September 7, 2017

Please be thinking of new board members to recommend.

Next board meeting will be August 28, 2017 at 6 pm at Pierce Bevill

The meeting was adjourned at 7:45

Camp Winnataska Board of Directors

August 28, 2017

Meeting was called to order at 6:07

Members Present: Jim Cearlock, David Etheridge, Elin Glen, Buddy Sharbel, Debbie Pace, Karen Moore, Geoff Fagin, Audrey Jost and Adelaide Drennen via phone.

Debbie shared a devotion

Tricia, Mark, Mo, Karen and Barbara were present.

Fundraising

Barbara reminded us of the Gala which will be September 7, 2017 at The Club.

The 100th anniversary group has met and will continue meeting.

Barbara would like to get a list of goals or a list of improvements that can be presented to potential donors when asking for the donor's support.

Barbara presented the following ...

Redo the Foot Bridge – bridge to be inspected and have possible new decking, new rails, steel beams and be painted

Chico Program Specialist – master plan for Chico

Redo the lawn area where Stockham was so it offers more for campers

Witt McNally plan for landscaping – to do entire Camp for \$25,000

Air Conditioning in Dining Hall

New Bathhouses for the pool

Camp Store and New baths in Strickland were also discussed.

Elin made a motion to proceed with an action plan for camp to address the following goals and or improvements ... Redo Foot Bridge, Whitt McNally Landscaping Masterplan, dining hall improvements, new pool bathhouse.

Audrey 2nd it and the motion passed.

Facilities

David discussed the camp trucks and what is running.

2 SUV that operate

2 pick up trucks that operate

1 cannot leave camp – no title

The orange truck could be fixed for \$1900.00 but he does not feel it is worth it. It is probably worth \$500 for scrape metal. Manly Yeilding would like the truck back.

Audrey made a motion to give Mark the authority to allow Manly Yeilding to make a monetary donation and allow him the truck back.

Geoff 2nd it and the motion passed.

Pool Covers

Pool covers were discussed in length - cover needs to be ordered soon.

Mark gave a breakdown of two companies – there were pros and cons to both companies

Buddy made a motion to give Mark the authority to order a pool cover up to \$16,000 including installation from either Clearwater Pools or Duffield Aquatics.

Geoff 2nd it and the motion passed.

New Business

New board members will be voted on in October

Elin and Audrey need to meet with the food service soon

Next meeting will be Sept 18th at Bradley Arant

Camp Winnataska Board of Directors September 18, 2017

Meeting was called to order at 6:08

Members Present: Jim Cearlock, Elin Glen, Buddy Sharbel, Debbie Pace, Geoff Fagin, Carly Miller and Stephanie Harless

Debbie shared a devotion

Mo, Mark and Barbara were also present.

Barbara – Capital Campaign

Gala was wonderful – the goal was to raise \$25,000 ... \$36,122 was raised. Once expenses were taken out, net was \$28,791.00.

Barbara requested that Karen cut a check for \$14,000 (\$10,000 for the silent and live auction and \$4,000 from the raffles) for the raffle items. The check should be made out to FOW.

So far we have raised \$166,155.00 and the next couple of months is the best time for fundraising. The committee will meet on Oct 2nd to discuss future plans.

There are plans for October 18th to be a one-day fund raiser for the bridge. \$2,000 has already been raised from sell of the boards. Barbara asked Mark to please get a count of how many boards are one the bridge that we could sell.

Registration – MO –Do we want to raise the prices this year? After much discussion we decided to raise the prices every two years instead of every year.

Debbie made a motion that summer 2018 camp fees will remain the same as 2017; \$725 full and \$400 mini.

Elin 2nd it and the motion passed.

What weeks do we want to offer mini Chico? After much discussion we decided to offer mini Chico on 2nd and 4th sessions for summer 2018.

Super Chico will be an option for Chico parents wanting a 3-day camp.

Mo brought up the issue of returning camp families not being able to get a spot on registration day. We discussed options to offer these families. Consensus was to offer “Same Time Next Year” to our camp families for next year registration. They will be offered a “voucher” or something similar that will allow them to hold a spot for the next summer as long as they go ahead and register within “x” amount of days.

Facilities Mark

Mark reported that Jeremy Dill who deals in structural engineering looked at the bridge and said the supports are good. The supports have surface rust which can be sandblasted and repainted. The wood on the bridge can also be replaced.

Mark is working on ideas/drawings for the new pool houses.

Pool Cover has been ordered from Clearwater Pools and should arrive in mid October.

Mark will check into getting the burn pile removed.

Summer Operations

Stephanie will do a simple RFP for the camp store. The opportunity to apply for this will need to be sent out to Camp People.

New Business –

Board asked for Audrey and Debbie and the Chico directors to start working on Chico Masterplan.

Stephanie proposing/recommending to transfer the Camp Winnataska’s Alumni Club (CWAC) from Committee of the Board to a Committee of the FOW. Several reasons outlined including the access and privacy of contact information; the evolution of the purpose as originally stated in the by-laws, and logistically making more sense with 100th Celebration preparations being handled primarily by FOW, etc.

After discussion, board members were in agreement. Carly will research protocol regarding how to handle the transition as far as disseminating AC from Board, by-laws, establishing with FOW, charter, etc. Proposal to be referred to FOW.

Stephanie opened discussion about possible alternatives to the Reunion Tea even held the week after Christmas. The “target” for the event over the past several years has been the older camp generation; however, the number of people attending has drastically dwindled over the years (3 attendees in 2017). The event needs to be reinvented. Options considered – 1.) changing time to earlier in the day 2) scheduling event on a weekend instead of during work week 3) moving event to 1st week of January; or 4) completely different type of social event.

BOD Nominations - We will vote at the October meeting for New Board Members. David Etheredge, Debbie Pace, Jim Cearlock and Jamie Barnes are rolling off. Debbie, Jim and Jamie said they are willing to serve another 3 years.

Possible new members are

Andrew V

Hunter Thorington

Rachel Jordan

Clay

Wes

Julie

Buddy discussed a “Program Specialist Forum” so they can share all of their many good ideas. Possible places and dates were discussed to do this.

Next meeting will be October 16, 2017 at a location to be determined

Meeting adjourned at 8:20

Camp Winnataska Board of Directors

October 16, 2017

Meeting was called to order at 6:03

Members Present: Jim Cearlock, Elin Glen, Buddy Sharbel, Debbie Pace, Geoff Fagin, Carly Miller and Stephanie Harless, Audrey Jost, Jamie Barnes and David Etheredge

Mark, Barbara and Tricia were also present

Debbie shared a devotion

Minutes from last meeting were approved

Elin introduced Stasi Bara from "See It" Productions. Stasi did our last video which was created in 2010 and will begin working on a new video for camp this summer. Stasi would like to live at camp for a week during the summer so he can video camp in action. Elin said he could be there 2nd session. The video will be breakout activities. Debbie suggested he visit and include some of Super Chico in the video. A proposal was passed out.

Capitol Campaign

Barbara said the "Burning Bridges" Campaign is October 18 and would like us to challenge everybody on the board to put in at least \$15 – we will challenge former board members to meet our donations.

People that donate at least \$25 will receive a piece of the board with a Maltese cross wood burn into it

People that donate \$100 or more will receive a board from the bridge

Nov 5th will be a 100th anniversary meeting at First Baptist on Lakeshore

Camp Smile a Mile will be having a long ride as a fund raiser and would like to have Camp Winnataska as a "stop" on April 28, 2018. It was discussed that this would be a good date to host a "Winnataska Run".

Finance

Discussed Statement

Facilities

Mark discussed the bridge and plans for restoration. We want the bridge to look the same as it is now. We will have good, high grade quality wood and will plan to seal the deck every year.

Trail life was at camp last weekend with 260 people.

Trail life suggested camp have a hiking stick medallion made for Winnataska; we would like to do this and would like to know who manufactures them.

Jim Cearlock said he had 105 boys and dads at camp for a bible study

There have been several other groups at camp such as Calera Middle School. Restoration Academy is scheduled to come October 28th.

Summer Ops

Jamie made a motion to accept the proposal from “See It Productions” to produce Winnataska website video and for it to be produced 2nd week of camp 2018 for the amount of \$12,500 completed.

David 2nd it and the motion passed.

Old Business

Camp Store RFP – Stephanie will do a very simple RFP for the camp store. RFP should include the requirement of filing income/sales tax. Once complete, a statement will be posed on website stating “if interested in submitting a proposal as a contractor to operate the Camp Store, please contact the President of the Camp Winnataska BOD for the RFP requirements”

Stephanie discussed the Alumni event and would like to honor Kap by continuing the camp tea at least for this year – it will be Wednesday December 27th from 1-3. Efforts will be made to better communicate the event hoping for a better turn out.

Alumni Club – (CWAC) At the September meeting, Stephanie proposed transferring CWAC from a Committee of the “Board” to a committee of the FOW. Several reasons outlined including access and privacy of contact information; the evolution of the purpose as originally stated in the bylaws and logistically making

more sense with the 100th Celebration preparations being handled primarily by FOW. This was presented to the FOW at their October meeting. Reference email communication dated 10/5/2017 from Barbara Sloan. Motion; Buddy Sharbel moved and Karen Moore seconded the motion to relocate the Camp Winnataska Alumni Club (CWAC) under the auspices of FOPW, adding the club president as a member of the FOW Board, with a four-year term as other members. We accept Stephanie Harless as a one-year member until the Club reelects her or elects another head. We authorize the disbanding of the CWAC and the dissolution of their bylaws, or whatever course of action needs to be taken according to our legal counsel to make this change acceptable to both the FOW and CW Boards. The vote was unanimous.

Effective 2017, Stephanie will no longer serve as a member of the CW BOD marking the end of a consecutive 2 – year term.

New Business

Registration will be November 6th. It was suggested we have a 2nd Super Chico the week before 1st week. Elin stated that Ann did not want a 2nd Super Chico before 1st week. There was discussion Jamie made a motion to have a 2nd Super Chico 3 days prior to 1st session. Audrey opposed. The motion passed.

Voting of New Board Members

The candidates on the voting ballot were Jim Cearlock, Jamie Barnes, Debbie Pace, Andrew Virciglio, Jim Thorington and Wes Cochran. The vote was taken – Jim Cearlock and Jim Thorington were voted unanimously. A 2nd vote was taken voting on the remaining candidates and Andrew Virciglio, Jamie Barnes and Wes Cochran were elected.

The next meeting will be November 13, 2017 at Bradley Arrant

Meeting was adjourned at 8:15

Camp Winnataska Board of Directors November 13, 2017

Meeting was called to order at 6:05

Members Present: Jim Cearlock, Elin Glen, Buddy Sharbel, Debbie Pace, Geoff Fagin, Carly Miller, Stephanie Harless, Adelaide Drennen, Audrey Jost, Jamie Barnes and David Etheredge

Mark, Ann, Tricia, Mo, Jim Thorington, and Andrew Virciglio were also present

Debbie shared a devotion

Minutes from last meeting were approved

Marcie and Bee presented an income statement for the Camp Store. They stated parents loved the store and that the average amount spent in the store was \$32.00 this year. For the coming summer they would like to add a sundries section.

Marcie and Bee would like to continue running the camp store and would like an answer tomorrow if possible as to rather they will be doing the store so they can continue with the planning.

Registration – MO

All parents that registered have gotten their confirmation letter.

Mo says she has a couple openings for campership/scholarships.

Mo passed out a spreadsheet showing the status of all camps.

Mo also stated that Ann was a big help with registration.

Summer Ops

Ann's Summer Camp Report was sent out during the week and she went over the report during the meeting. Ann stated the biggest issue that she faced was supervision in the boy huts – hut staff has helped.

Other areas that Ann discussed were ...

*She will relook at hut staff. Comanche/Blackfet will possibly not work in program area while hut staff. She also proposed they make 1 ½ times pay for the week they do hut staff.

*Ann is working on a plan to make sure boy huts are properly monitored while they are in scheduled shower time

*Ann would like all phones monitored while at camp. The option of sending campers home if they are caught with a cell phone was discussed.

*Ann would very much like a male director at each camp

Facilities

Mark shared drawing of **pool bath house** and it was discussed. David suggested needed ease to get to the storage area.

Carly made a motion to use up to \$83,000 to build the new pool house

Audrey 2nd it

Motion passed

Bridge mark received three quotes for work on the bridge

Performance - \$39,500.00

IMMS - \$22,950

ACE \$18,500

Mark prefers ACE.

Mark has quote from Lowe's on Wood for bridge -\$5,345; he will double check on quality of the wood. He also said that the paint can be tinted if we do not want an all white bridge.

Elin made a motion to approve up to \$30,000 for improving the bridge and it was noted that \$26,585 has already been raised.

Jamie 2nd it

Motion passed

Noted – Financial discussion for **landscaping masterplan** and dining hall improvements' need to be address in the future.

Road in to Camp has many potholes. Mark presented research to have the road into camp re paved but he suggested that we wait until pool bath house is completed. Buddy noted that he is much more concerned with continued updates in the kitchen. Re - Pavement quotes were as follows and informational

Big John Asphalt - \$44,890.00
Dixie Asphalt - \$52,214.00
Real Seal - \$68,912.50

As for now he would like to have the camp road bush hogged; he has a quote of \$750.00 for this. He suggests to do it now and then spray in spring.

Elin moved to have all bush hog done for \$750
Stephanie 2nd it
Motion passed

Burn Pile has been removed – Mark was allowed up to \$3500 and he had it removed for \$700.00
Mark noted that Price lodge is sinking a little near the fireplace he needs to do further investigation – will probably need a professional to check this out.

Pool Pump went out – it was probably 6 or 7 years old. We will need to revisit this in April – it will probably cost around \$3000.00.

Summer Ops

Dolly and Forest are willing to do storm shades; they have already done Navajo. Navajo cost around \$2000 therefore to do all the huts left would be around \$10,000.

Elin made a motion that if Dollie and Forest were willing they can spend up to \$10,000 on the storm shades.
Debbie 2nd it
Motion passed

Carly By - Laws

Carly made a motion that we amend the Bylaws as reflected in the version passed out tonight.

David 2nd it

Motion passed

New Business

With tonight being Debbie's last BOD meeting she shared several matters that she feels very strongly about and would like to leave the issues with the board in hopes that they will be addressed.

** Vision Statement – We have a mission statement but because of our fast growth, I feel we need a Vision Statement. A vision statement that would address where we are headed with camp – how big do we want it – quality versus quantity – do we add additional week of camp during the summer or add additional huts or both? etc.

** BOD Committees – Summer Ops, Compensation and Facilities should be active/functioning committees that meet throughout the year. They should have active committee members from the BOD plus look at adding other camp people (P.S., Staff, Leader, Camper round tables) that would have knowledge in whatever area/idea they are working on.

** We need an officially designated Camp Winnataska Logo – a logo that is on all official letterhead and one that does not change – one that is seen every year and even though we may have different shirts each summer, we have the one logo that is used consistently and it represents Camp.

** Ann Pickens needs to be in attendance in as many BOD meeting as possible and if not in attendance than by phone.

** Hut Staff – Hut staff has been an asset to camp but it is difficult to make it happen each summer. Hiring summer interns from possibly college students studying youth ministry or in the education field may be an option. The students may be able to earn college credits and it would be an older leader in the huts 24/7.

**"We need to take care of our own" – we need the compensation committee to look at what we pay our staff each summer. These young people work hard all summer and they do pretty much anything that they are asked to do. They hit the ground running early in the morning with a smile on their face and a song in their heart (actually) and they keep this up until the last camper has crossed the bridge after night activity. They do it because they love camp and yes, I think they would continue doing it without a pay raise but I think it would be great for us to show them they are valued and they are worthy.

Chair Selection

Jim nominated Jamie as Chair

Carly 2nd it

Motion passed

Carly offered to be Vice President

Jim 2nd it

Motion passed

Elin nominated Audrey to be secretary

Jim 2nd it

Motion passed

Jim Nominated Jim Thorington to be Chaplin

Elin 2nd it

Motion passed

Adelaide stated that she enjoys serving and helping Winnataska in any way that she can but because of the length of the BOD meetings that she needs to resign. She is unable to drive to and from Tuscaloosa that late for the meeting

The next meeting will be December 18, 2017 at Pearce Bevell

Meeting was adjourned at 8:36

Camp Winnataska Board of Directors

December 12, 2017

Meeting was called to order at 6:20

Members Present: Jamie Barnes, Jim Cearlock, Carly Miller, Buddy Sharbel, Audrey Jost, Elin Glen, Jim Thornington, Geoff Fagin, Wes Cochran, Andrew Virciglio

Also present: Tricia Brice, Mary Owen

Jim T. shared a devotion.

Minutes from the last meeting were approved.

Facilities-

Jim reported on the progress for the bridge. It has been torn down and will not be back up until mid February. Pictures were shared.

Registration-

Mo reported on registration saying that camp is still full. There is still a waiting list. We would like to discuss new options for registration to accommodate the families that have been coming to Winnataska for a long time to be able to have a better chance to register campers in the future.

Jim C. suggested that we vote on new pricing before summer and allow parents to pay for the following year/same week at check out this summer.

We will revisit this in January.

Summer Ops-

Elin reported on Summer Ops- She discussed Ann's plan to increase summer staff to 30. She talked about a schedule Ann had worked out to allow several staff members to take turns helping out in the huts once each week during the summer. They will also help with cleaning during that week.

Elin made a motion to increase the staff and to accept Ann's proposed schedule. Audrey seconded it. The motion passed.

Elin said the interviews for staff were the first and second Saturday's in January. The interviewers are: Elin, Andrew, Tricia, Ann, and Payton.

The camp store proposal was discussed. We decided that in the future we needed to have this decision finished by November because it was difficult to begin getting the orders for the store ready any later than that.

Carly moved to accept Bee and Marcie's proposal. Elin seconded. The camp store proposal was approved unless another proposal was submitted by December 31st.

Finances-

The board needs to make an annual contribution to the FOW.

After discussion Buddy made a motion to move \$142,000 as allocated:

Pool House: \$83,000, Bridge: \$4,000, Storm Shades: \$10,000,

Activities Building: \$45,000. If any of the foregoing projects do not require the full amount allocated, then any excess funds can be allocated by the FOW as needed.

Elin seconded - Motion passed.

New Business-

Jamie suggested that we needed to appoint a new board member to fill the position vacated by Adelaide. Wilson Yielding and Stephanie Harless were nominated. Jim informed us that Wilson had indicated he would be interested in serving on the board. The vote was taken and Wilson was voted to fill the 2 year term.

Jamie discussed the option of creating committees for Summer Ops, Finance, Facilities, and a Compensation committee.

We agreed that they would be empowered committees with us respecting their decisions. We will officially set up those committees in January.

Buddy asked about insurance policies to make sure they were current and that all appropriate coverages were in place. Jamie indicated they would check with the insurance agent to determine when the policies are up for renewal.

Executive Session-

The board reviewed the compensation proposal that had been discussed in the previous meeting. We read a letter sent to the board from Mary Owen requesting a 10% salary increase. It would be her first increase in five years.

We also discussed giving Ann a raise. Andrew moved to give a 10.3% raise to both.

Buddy seconded the motion. The motion passed.

After discussing Tricia's raise, Elin moved to rehire Tricia and Carly seconded the motion. The motion passed.

We decided to defer Tricia's pay raise until the January meeting.

Meeting was adjourned at 8:20.

Submitted by Audrey Jost