

Camp Winnataska Board of Directors

Policies & Procedures

Alcohol Policy

- The Winnataska Summer Alcohol Policy will be followed. (5/16/22)

Animals

- *Elin is currently searching for the Animal Policy that has previously been approved. We will review and add here once found.*

Camp Property

- There will be no hunting during summer programming on Winnataska property. (7/26/21)
- Refrain from having a swimming program area, except for the pool, until E.coli levels are below the 235 level recommended by the EPA. Surface activities like fishing, paddle boarding, and canoeing are acceptable. (5/16/22)

Conflicts of Interest

- Members of the Board of Directors may not be a spouse, first-degree relative, or an immediate in-law to any other members of the Board of Directors; this includes the FOW representative nominated by the FOW and approved by the Board of Directors. (10/17/22)
- Members of the Board of Directors may not be a spouse, first-degree relative, or an immediate in-law to the following camp employees: Caretaker, Summer Camp Director, Program Director, Registrar or Health Hut Coordinator. (10/17/22)
- Family members of any paid employee shall recuse themselves from decisions related to hiring, compensation and/or disciplinary action of individuals in these positions. (10/17/22)
- No more than two members of the Board of Directors may hold the same occupation. (10/17/22)

Election of New Board Members

- A collective announcement will be made to the camp family when there is an upcoming vacancy on the Board of Directors. Interested persons will be encouraged to contact current board members. A list of current board members and contact information will be available via the announcement. Nominations will be reviewed, and directors selected in November, attend the board meeting in December, and will begin serving in January. (10/17/22)
- It is important to consider a variety of ages, genders, professions, and camp roles when electing board members. Refer to the Best Practice document for the definition of said variety. (10/17/22)

Executive Session

- Although no discussions are documented during Executive Session, motions and results will be. (9/19/22)

Non-Discrimination Policy

- Approval of the Non-Discrimination Policy: Camp Winnataska respects and values diversity in its campers, staff, volunteers, and families. It does not discriminate on the basis of race, color, gender, marital status, national or ethnic origin, religion, political beliefs or disability to all the rights, privileges, programs, and activities in administration of its policies. (4/11/2023)

Spending

- When seeking funding for a project or item, it is requested that three quotes be gathered before presenting to the board. Exceptions may be made for individuals or companies who are frequently used by camp and have previously established a healthy working relationship with camp. (9/19/22)
- Any item or project between \$2,500 and \$5,000 must be approved by the supervising Chair before purchasing. (9/19/22)
- Any item or project over \$5,000 must be discussed and approved by the board before purchasing. (9/19/22)
- If a budget has been approved for a project and the project changes, the project and budget must be presented to the board for reapproval. (9/19/22)
- If a budget for a project has been previously approved and requires more than an additional 10%, spending must be presented to the board for approval. (9/19/22)

Subcommittees

- Each subcommittee shall take minutes at each meeting. Minutes shall be sent to the Chair of the Board no later than one week before each board meeting. If minutes or desired topics of conversation are not sent more than one week before the board meeting, the topic must wait until the following board meeting for discussion. (9/19/22)

Voting

- “Super Majority” can be required by decision of the board. (9/19/22)
 - The need for “Super Majority” must be established and voted on before the passing of any motions related to the relevant topic. (9/19/22)
 - “Super Majority” is defined as 70% of voting members, excluding the Chair of the Board, within the Board of Directors voting “yes”. (9/19/22)